RENEWING YOUR LIBRARY BOOKS ONLINE

1. Go to VSB LIBRARY. Select it from the Templeton Library Website, or do a Google search for: library.vsb.bc.ca

SECONDARY SCHOO	N Pay Fees Google Translate ~ Login ~ Q Search
ABOUT US 🗸 FAMILIES 🗸 GU	IDANCE AND SUPPORT V EXTRACURRICULAR V TEACHING AND LEARNING V
Home / Teaching and Learning / Librar	y/Learning Commons
Courses Programs Classes and Departments Library (1 arning Commons ~ VSB Library "How To" Guides	 Library / Learning Commons Nov. 12, 2020 REGULAR HOURS: 8 a.m. to 3:05 p.m. / Open during Flex. Times / Open at Lunch

2. Select "Templeton" from the List of Schools.



The next screen will be the search screen where you can look up titles in our catalogue. To see details in your personal account, and to access the VSB Databases, you will need to Sign in / Log in. 3. Log in with your <u>Network Login</u> (i.e. your student number & network password)

	Templeton Secondary _Catalog_		윈 Log In
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 Once you are logged in, you will see all the databases and on the top line you will see the tab for "MY INFO"

Templeton Secondary _Home_ Catalog My Info	TOMMY TITAN	Ð Log Out
To search for books, start with Catalog on the menu above ABOUT LOGIN TL MANUAL DIGITAL TEACHING RESOURCES CONTINUITY OF LEARNING RESOURCES REPORT A PROBLEM		
CANADA CanoeKids		
WORLD Atlas of Atlas of NEWS		

 Click on the "MY INFO" tab to see your library account. You will now see a list of the titles you checked out & see the date due.

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	2020-11-26	Little women. (Copy: 33389145191555)	FALC	\$15.00	2020-11-12	Renew Renew All
	- Fines					
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	- Holds		There are no holds for this patron	/		
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6. To renew a single title, simply click on the **RENEW button**, to the right of the title. If you want to renew all the titles you have checked out, click on **RENEW ALL button**.

Note: When you successfully renew an item, you will see <u>a pop up box</u> to confirm that the item has been renewed.

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	2020-11-26	Room : a novel (Copy: 33389153510480)	PB DON \$1	15.00 2020-11-12	Renew
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7. When you have finished, <u>Log Out of your account</u> by clicking on the Log Out button at the top right of the screen.

Note: You need to visit the library and renew items in person, when:

- the book is overdue.
- you need to renew the same book for a second time.

And don't forget to bring the book and your Go-Card with you.